

## YS Booster Club Team Allocation Policy 2008-09

To our General Membership, Team Reps, and Coaches:

The information below details our new Booster Club Team Allocation Policy for the upcoming school year. This policy was reviewed and unanimously adopted at our last Booster Club meeting on Monday, June 2. Please review carefully so you can become familiar with how Booster Club funds will now be allocated to the teams.

### Allocation Policy

1. All varsity sports (boys and girls) are eligible for an initial \$1,000 in team allocation funds from the Booster Club. Based on the financial strength of the Booster Club in a given year, that allocation amount could be adjusted up or down. Starting school year 2008-09, the swimming, track, and cross country teams will no longer be considered as combined squads, and both the boys' and girls' team will be eligible to receive \$1,000 in team allocation money.
2. Initially, each team will be allocated \$1,000 in Booster Club funds for the new school year. To maintain that \$1,000 level, each team will have an opportunity to sign up for at least 4 Indoor/Outdoor Booster Club sponsored concession stand events that occur during that school year. While concession event sign ups are not considered mandatory, they can impact the initial \$1,000 allocation money that team is eligible to receive. Each concession event a team commits to will now be worth \*\*\$250.00 in allocation money for that school year (1,000/4) and will be considered part of that team's up front allocation. Should a team elect to sign up for less than the 4 events suggested for that school year, their start up allocation amount would be adjusted accordingly based on the \$250.00 per event.
3. There will be an opportunity for each team to earn additional team allocation dollars for that school year by signing up for additional Indoor/Outdoor concession events above the initial 4 events available during the sign up period. Each additional concession event worked is worth an extra \$250.00 per team in allocation funding for that school year. How many extra events are available to work will be determined during the initial sign up period.
4. Allocation dollars are added or subtracted during the school year based on a team's level of participation. For example, if the boys' volleyball team signs up to work 4 concession stand events during the school year, plus signs up to work an additional 2 events, they will earn a total team allocation of \$1,500 for that year. Conversely, if that same team decides not to sign up for 4 events, and only

commits to work 3, and decides not to work any additional events for that school year, their total team allocation for that year would be \$750.00.

5. Should any team incur a negative allocation balance by spending allocation dollars up front and not meeting their concession stand sign up commitments that negative balance will carry over into the following school year. In order to erase that negative balance, that team will be required to sign up for the necessary concession stand events that are at least equal to the negative balance in order to receive any additional allocation dollars.

6. As in the past, the maximum amount any team can carry over into the next year is \$500. That request must be submitted in writing by the end of the school year by the team coach and indicate a specific expense for that money. Failure to submit the carryover request will automatically put that money back into the Booster Club's team allocation pool for the next school year.

7. If a scheduling conflict comes up, teams will be allowed to swap dates with other teams if unable to work a particular event they had previously signed up for. The teams involved are responsible for insuring that event is covered. The team ultimately working the event earns the allocation dollars. However, should there be a concession event left uncovered, and the concession stand is unable to operate, the team originally responsible for working that day's event will lose the allocation dollars. The Booster Club's position is to not enter the role of arbitrator between teams.

8. Team reps and coaches will be advised of the Booster Club's new policy regarding team allocation funding by June 15, 2008.

9. In the event there is not a team rep already on board for the upcoming school year, it will be the responsibility of the head coach of that team to help secure a team rep as quickly as possible to insure that team is represented during the critical sign up period of the Indoor/Outdoor concession stand events. In the event no team rep is available at the time of sign up, the head coach will assume that responsibility.

10. The volunteer coverage required for each event will be outlined, by event, during the sign up process. Clearly, some events will require more staffing than others. However, based on the total events signed up for, each team is likely to have some events which will require fewer volunteers which should even out those events where additional volunteers are required.

11. Team sign up order will be determined through a lottery process before sign up day. The last team to choose will get 2 sign up choices and the order will then proceed in reverse until at least 4 events are chosen by each team. At any point, should a team reach the desired number of events they wish to sign up for prior

to the suggested 4; they can remove themselves from the remaining sign up process.

**12. The tracking maintenance of the concession stand events signed up for and worked by each team will be handled by the Booster Club. The Booster Club will maintain the updated schedule of each concession stand event and the team(s) expected to work on our website at [www.ysboosters.org](http://www.ysboosters.org). Any team(s) making a change to their assigned event must notify the Concession Scheduler at least 24 hours prior to the event via email. Two emails must be received, one from each team representative agreeing to the change, for the event switch to be made official and allocation dollars to be credited appropriately.**

**13. There are several Booster Club fundraising events that are considered mandatory events to sign up for by all teams. To insure concession stand coverage for those events, 1 of the 4 concession events signed up for must include at least one of these mandatory events. Those events will be highlighted during the sign up process. If there are still teams needed for those mandatory events after concession event sign ups are completed, mandatory events will be considered as part of the pool of events that can be worked for additional allocation dollars.**

**14. Starting school year 2008-09, 9th grade Boys' and Girls' Basketball, and 9th grade Boys' Football will have an opportunity to participate in the sign up process for concession stand events. While not considered part of the \$1,000 team allocation process, should there be remaining concession stand events not signed up for by the Varsity teams, these teams will become eligible to earn up to \$500 in allocation funds through concession events worked.**

**\*\* The final dollar amount per event worked is still an estimated amount. That final number will be determined after the year end financial statement is complete and the Executive Board of the Booster Club can meet to finalize.**

**Respectfully submitted,**

**York Suburban All-Sports Booster Club**

**Bob Perina, All-Sports Club President**